

**HANDOUTS:** Work Schedules (3 pages)  
Skill Builders: Key Words & Phrases, Tables & Lists

**IN THE WORKPLACE:** As a pre/apprentice and as a journeyman, the ability to accurately follow a schedule is important: especially when working multiple projects. Arriving on time – and at the right location – either first thing in the morning or following any breaks is essential.

Refer to the **Crews and Schedule** form to locate the answers to the following questions.

1. How many days a week does the company operate?

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2. Which crew has the fewest working days this period?

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3. Crew B needs to add a day on Monday the 21. Which crew is available to assist?

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4. Which projects are scheduled for the shortest period of time?

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5. Kim is unable to work on the final day of the 42<sup>nd</sup> Avenue project. What workers could be available to pick up the shift?

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6. Which crew will be working at Paper Street site on the June 25?

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7. Which crew works the fewest number of job sites this period?

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8. On which day will work at 659 Treesdale Crt be completed?

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9. Which crew does not work Saturdays?

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10. Each shift is 8.5 hours. How many hours will Hester work during this pay period?

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Crews & Schedule

Pay period: June 13 – June 26



	Week 1						Week 2					
	M 14	T 15	W 16	Th 17	F 18	S 19	M 21	T 22	W 23	Th 24	F 25	S 26
217 Brentley Dr		A	A									
18 Roman Cres				A	A		A	A				
10471 Main St S									C			
985 4 <sup>th</sup> Ave										C	C	C
659 Treesdale Crt		B	B	B	B	B						
287 Crawford Ave									A	A	A	
8215 Teal Trail	A											
36 Paper St		C	C	C	C	C		B	B	B	B	B

Crew A
Roger (Lead)
Marshall
Greg
Topher

Crew B
Lesley (Lead)
Frank
Ralf
Jean

Crew C
Joe (Lead)
Toni
Kim
Steve
Hester

Ref: Bow Valley College. (2020). Work Schedule. [image]. Calgary, Canada: Author